



ADVANCING THE SCIENCE OF CANCER IN LATINOS

CALL FOR ABSTRACTS

February 26-28, 2020 | Marriott Plaza San Antonio

www.LatinoCancer.com

The Scientific Planning Committee is pleased to invite attendees to contribute abstracts for the second international conference on *Advancing the Science of Cancer in Latinos* to be held on February 26-28, 2020 in San Antonio, TX.

We invite abstract submissions on a range of topics in cancer care ranging from prevention to early detection and treatment to survivorship. The conference theme, “Advancing the Science of Cancer in Latinos”, offers the opportunity to explore inter-relationships between basic research, clinical science and community level interventions to provide the best cancer care and support for Latino cancer patients, family, and survivors. The Scientific Planning Committee has identified four broad themes for all abstract submissions:



Poster Session. All abstracts will be reviewed and scored by the Scientific Planning Committee and considered for poster presentation. Posters will be available for viewing during the poster session on Thursday February 27, 2020, where all conference attendees will be able to network informally.

Rapid Fire Session. In order to encourage participation from early career investigators and provide an opportunity and platform to present their work, a new feature of the 2020 conference program will be the *Rapid Fire Session*, scheduled to take place on Wednesday February 26, 2020. This session will highlight a limited number of highly rated abstracts, as selected by the Scientific Planning Committee, represented as oral presentations only (no poster). Each presenter will give a 5-minute oral presentation followed by a general Q&A with the audience.

SUBMISSION INSTRUCTIONS

Attendees are required to submit an abstract no later than **11:59PM CST on Friday October 18, 2019**. All abstracts must use the Abstract Template and be submitted via email to LatinoCancer@uthscsa.edu. Please follow the instructions below. **Abstracts in any other format will not be accepted.**

Rules and Regulations	Abstract Submission Checklist
<ul style="list-style-type: none"> An author may not submit more than three abstracts in any order of authorship. If your abstract is accepted for presentation, the presenting author must register for the conference by the early bird registration deadline December 13, 2019) 	<ul style="list-style-type: none"> <input type="checkbox"/> All submissions must use the attached Abstract Template. <input type="checkbox"/> Include a descriptive abstract title. <input type="checkbox"/> Include all authors that contributed to the abstract. <input type="checkbox"/> Underline the name of the presenter(s). <input type="checkbox"/> Indicate with an asterisk (*) the name of the

<ul style="list-style-type: none"> ▪ Abstracts submitted and accepted for the 2020 <i>Advancing the Science of Cancer in Latinos</i> conference may not be presented at any other meeting or published prior to Wednesday February 26, 2020. ▪ Work in progress may be submitted. 	<p>corresponding author.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Include all authors' affiliations. Author affiliations should include institution name, city, state and country. <input type="checkbox"/> Abstract should be no longer than 250 words, including subheadings. <input type="checkbox"/> Abstracts must use 12-point Times New Roman font. <input type="checkbox"/> It is recommended that the content of the abstract be divided into appropriate section (i.e., background, methods, results, conclusion etc.) <input type="checkbox"/> Abbreviations are allowed if they are described in full at the first mention. <input type="checkbox"/> Do not insert charts or images into the abstract. <input type="checkbox"/> Do not include references. <input type="checkbox"/> Provide the name and email address for the presenter(s) and the corresponding author. <input type="checkbox"/> Indicate if the presenter(s) are early-career investigators* <input type="checkbox"/> Indicate the theme under which the abstract falls under.
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*An early career investigator is an investigator who has completed their terminal research degree or end of post-graduate clinical training, whichever date is later, within the past 10 years and has not previously competed successfully as Program Director / Principal Investigator for a substantial NIH independent research award.

NOTIFICATION OF ABSTRACT STATUS

A confirmation email including an abstract ID number will be sent upon receipt of submission. Decision notifications will be sent by Friday November 29, 2019. All notices and instructions will be sent by email to the presenter(s) and the corresponding author of the abstract.

PRESENTATION AND PUBLICATION

Abstracts selected for both the poster and rapid fires sessions will be made available on the conference app and published in the conference proceedings. Every effort will be made to reproduce the content of the abstracts as submitted, except in certain circumstances where changes may be made to comply with publication style.

Poster Session	Rapid Fire Session
<p>If your abstract is accepted for the poster session, you will be responsible for developing a poster using the following guidelines.</p> <ul style="list-style-type: none"> ▪ Posters <u>must</u> be 24 X 63 to fit on vertical x-banners. Vertical x-banners will be provided. Please use the attached PowerPoint poster template to prepare your poster. This template is the exact size that your poster needs to be. You may change the layout of sections, fonts, colors, and add your institution's logo, but your poster <u>must</u> conform to this size. ▪ Posters must have grommets that are ½ an inch in from edges on all four corners of the poster. 	<p>If your abstract is accepted for the rapid fire session, you will be responsible for developing a short PowerPoint presentation using the following guidelines:</p> <ul style="list-style-type: none"> ▪ Highlight the major contribution of your work in five (5) slides. ▪ The content of your presentation should be divided into appropriate sections (i.e. what is the problem, why is it important, how did you address it, and what are the major results and conclusions) ▪ Make sure your PowerPoint presentation is in 16:9 format. You can click on the “Design” tab in PowerPoint, then click of Slide Size”. You should choose “Widescreen (16:9)” from the drop-down

Please see pictures below.

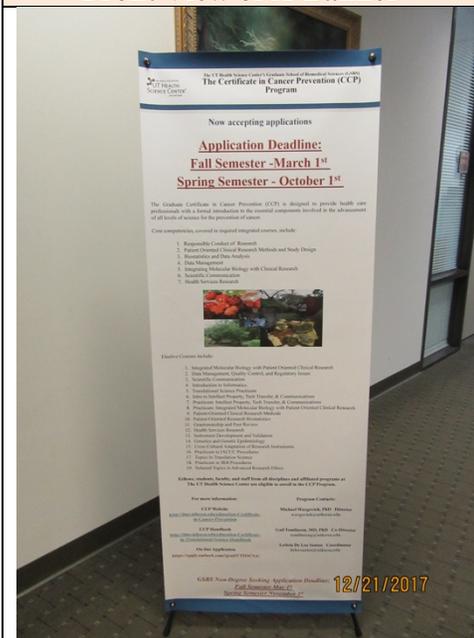
- The top of the poster should feature the title of the project/program, the principal investigator, and any other contributors.
- The content of the poster should be divided into appropriate sections (i.e., background/introduction, methods, results, conclusions, significance/impact, etc.).
- Include illustrations if possible – figures, tables, color photographs, charts etc.
- The material should be well labeled and legible from a distance of 2 yards.
- All posters must note which grant and core usage the research was supported by.
- **Posters in any other format will not be displayed due to the limited availability of x-banners.**
- **All presenters are responsible for printing and bringing their poster to the conference and putting it up in their assigned location.**

menu.

- **You MUST send your 5-slide PPT to LatinoCancer@uthscsa.edu by 11:59PM CST on Friday February 21, 2020 (NO Extension).**

If you have any questions about the above guidelines, please e-mail LatinoCancer@uthscsa.edu

Front View of X-Banner



Side View of X-Banner



Back View of X-Banner



REGISTRATION AND ACCOMMODATIONS

All presenters are required to register for the conference by the early bird registration deadline, **Friday December 13, 2019**. Presenters are encouraged to book their hotel accommodation as early as possible due to high room demand. For more information, please visit the registration and lodging pages at www.LatinoCancer.com.

PRESENTER TIMELINE

July 15, 2019	Registration opens!
July 29, 2019	Call for abstracts released!
October 18, 2019	Abstracts due by 11:59PM CST
November 29, 2019	Decision notification emailed to those who submitted abstracts
December 13, 2019	Early bird registration deadline
January 26, 2020	Last day to receive discounted room rate at the Marriott Plaza San Antonio
January 31, 2020	Registration closes!
Rapid Fire Presentation	Wednesday February 26, 2020 5:00-6:30PM Marriott Plaza San Antonio 555 S Alamo St San Antonio, TX 78205
Poster Presentation	Thursday February 27, 2020 5:00-6:30PM Marriott Plaza San Antonio 555 S Alamo St San Antonio, TX 78205