**NOMINATION FORM:**

**2023 REFUGE MANAGER OF THE YEAR**

**The deadline for submission is Friday, March 17, 2023.**

Each year when the nominations are reviewed, we are always impressed that the National Wildlife Refuge System seems to bring out the best in everyone! The things that people do for Refuges all over the country are incredible and we appreciate the time that you are taking to tell others what your nominee has done to deserve an award.  Our reviewers have a tough job of selecting the top one in each category and that is always hard! That makes your job as a nominator critical to making sure that your nominee gets all the credit that they deserve.

We have found that many of the best-written nominations are group efforts, where several people work together on the application. Not only does this spread out the workload, but it also helps ensure that all the nominee’s accomplishments get included. Metrics are always helpful as well. We know that this will help your nomination. Just be certain that the same project/activity isn’t duplicated throughout the nomination form.

**Electronic nominations are required.**

Include any additional information that you feel would be helpful to the selection committee in their review of the specific evaluation categories.  Photos are okay but entire newsletters and brochures are discouraged. Endorsement letters that repeat material already covered without adding substance to the nomination are also discouraged.

To submit your nomination, please email the completed form to Debbie Harwood at [dharwood@refugeassociation.org](mailto:dharwood@refugeassociation.org). You will receive email confirmation that your nomination has been received.

Questions? Email [Debbie Harwood](mailto:dharwood@refugeassociation.org).

**NOMINATION FORM:**

**2023 Paul Kroegel Award – Refuge Manager of the Year  
The deadline for submission is Friday, March 17, 2023.**

This award recognizes outstanding accomplishments by a refuge manager (project leader) in the protection and management of our national wildlife refuges. The award is given each year in honor of Paul Kroegel, the first manager of the first refuge established in 1903 at Pelican Island, Florida. His dedication and effectiveness set a high standard for those who have followed. The award will be presented to a current refuge manager whose accomplishments are judged to best exemplify Paul Kroegel’s legacy, based on the accomplishments and attributes in the evaluation categories outlined on the next page.

|  |  |
| --- | --- |
| Nominee: |  |
| Nominee’s Mailing Address: |  |
| Nominee’s Telephone Number: |  |
| Nominee’s Email Address: |  |
| Refuge: |  |
| Refuge Mailing Address: |  |
| Refuge Telephone Number: |  |
| **Nominated By** |  |
| Name: |  |
| Title/Relationship to Nominee: |  |
| Mailing Address: |  |
| Email Address: |  |
| Telephone Number: |  |
| Date: |  |

Please describe the accomplishments and attributes of the nominee in the following evaluation categories.

**Electronic nominations are required.**

***Nominations that do not follow the outline below will be returned.***

1. Commitment to conservation of natural resources over a sustained period with special emphasis on recent accomplishments.
2. Superior management skills in all aspects of refuge management, including the following (please address *each* of the following elements):
   1. Management of staff.
   2. Coordination and good working relationships with other resource agencies and NGOs.
   3. Skill in the art and science of habitat management.

3. Innovative actions and responses to complex issues dealing with (please address *one or more* of the following elements):

a. Refuge habitats.

b. Community relations and outreach

c. Research.

4. Effectiveness in dealing with outside organizations and the public through (please address *each* of the following elements):

a. Outreach to include the public in planning efforts.

b. Building trust and support of the Refuge System by working and collaborating with the public in activities other than planning.

c. Supporting Friends and other volunteers.

5. Background in refuge management that reflects the mission of the NWRS and wildlife conservation and that has been recognized by others.